



agenca ltd Drewitt House, 865 Ringwood Road, Bournemouth, Dorset BH11 8LW Tel: 01202 582548 Fax: 01202 576777 chris@agenca.co.uk	CLIENT:	Week/Order No:
	SITE ADDRESS:	W/E Date:

NAME	POSITION	MON	TUES	WED	THURS	FRI	SAT	SUN	Total Hrs to be invoiced

<p>PLEASE NOTE ALL TIME SHEETS TO BE RETURNED NO LATER THAN TUESDAY 11 A.M.</p> <p>PLEASE FAX TO:</p> <p>01202 576777</p>	<p>The above work is of satisfactory quality, the hours are correct.</p> <p>Signature of Clients Official.....</p> <p>Date.....</p> <p>Print Name.....</p> <p>Title.....</p> <p>(This signature is Authority to invoice & Confirmation of Acceptance of our Terms & Conditions - Agenca 001 Rev 0)</p>
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